

**MUNICIPAL SERVICES AUTHORITY  
JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS MINUTES**

The Municipal Services Authority held a regular Board of Directors meeting on **June 22<sup>nd</sup>, 2012** via teleconference. The meeting was called to order at **10:04am**.

**1. CALL TO ORDER**

Members Present: Ken Nordhoff, Chair, Member for Local Government Services  
Steve Rogers, Vice Chair, Member for Regional Government Services

Other Attendees: Richard Averett, Executive Director/CFO  
Jennifer Bower, Director of HR  
Bill Poland, Keenan and Associates  
David Rendeiro, Keenan and Associates  
Steve Bour, Keenan and Associates

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

A. Approval of **May 17<sup>th</sup> 2012** Minutes

**ACTION:** **M/S Rogers/Nordhoff** moved to approve the May 17<sup>th</sup>, 2012 minutes as presented.

**AYES:** Members Rogers, Nordhoff

**NOES:** None

**ABSTAIN:** None

**4. TREASURER'S REPORT - None**

**5. OLD BUSINESS**

A. Approval of Workers' Compensation proposal and resolutions **MSA2012-01**, **RGS2012-01** and **LGS2012-01** to self-insure – The Executive Director reported that he had checked with LGS and RGS Board Chair Schwarz and confirmed his approval of the process of having MSA act on behalf of LGS and RGS, with the resolutions to be presented at the next regular meetings of the two Boards for confirmation of these decisions. There was discussion of having a reserve policy, which would specifically identify target Workers' Compensation and General Liability reserve levels, and consider taking on the exposure once held by LGS and RGS.

**ACTION:** **M/S Rogers/Nordhoff** moved to approve the Workers' Compensation vendor and to approve the resolutions **MSA2012-01**, **RGS2012-01** and **LGS2012-01** as presented with the request that staff develop a reserve policy for MSA.

**AYES:** Members Rogers, Nordhoff

**NOES:** None

**ABSTAIN:** None

**6. NEW BUSINESS - None**

**7. PUBLIC COMMENT - None**

**8. NEXT MEETING:** The next meeting will be held on August 16th at 1:45 p.m. at Falkirk Community Center, San Rafael, CA

**9. ADJOURNED - Meeting adjourned at 10:18 a.m.**