

**MUNICIPAL SERVICES AUTHORITY  
BOARD OF DIRECTORS MINUTES  
MAY 16, 2013**

The Municipal Services Authority held a regular meeting of the Board of Directors on May 16, 2013 at the Central Marin Police Authority Community Room, 250 Doherty Drive, Larkspur, California. The meeting was called to order at 1:35 p.m.

**1. CALL TO ORDER**

Members Present: Ken Nordhoff, Chair, Member for Local Government Services  
Steve Rogers, Vice-Chair, Member for Regional Government Services  
Other Attendees: Anil Comelo, Board Alternate Member  
Michael Garvey, Executive Committee Member  
Joni Pattillo, Board Member  
Dan Schwarz, Board Chair  
Richard Averett, Executive Director/CFO  
Jennifer Bower, Human Resources Director  
Glenn Lazof, Project Manager  
Sherry Kelly, Authority Clerk

**2. CHANGES TO THE ORDER OF AGENDA - None**

**3. APPROVAL OF CONSENT AGENDA**

A. Approval of **June 22, 2012** Minutes

**Action:** Moved, seconded (Nordhoff/Rogers) and carried unanimously to approve the minutes.

**4. TREASURER'S REPORT**

A. Approval of FY2014 budget and member allocation

**Action:** Moved, seconded (Rogers/Nordhoff) and carried unanimously to approve the FY 2014 Budget and to allocate insurance costs to each member of the JPA on the basis of the Agency's share of revenues as a percentage of total revenues, as part of the administrative cost allocation.

**5. OLD BUSINESS - None**

**6. NEW BUSINESS - None**

**7. PUBLIC COMMENT - None**

**8. ADJOURNMENT –** The meeting adjourned at 1:39 p.m. The next meeting date and location has yet to be determined.