

**MUNICIPAL SERVICES AUTHORITY  
BOARD OF DIRECTORS MINUTES  
AUGUST 22, 2013**

The Municipal Services Authority held a regular meeting of the Board of Directors on August 22, 2013 at the Dublin Civic Center, 100 Civic Plaza, Dublin, CA 94568. The meeting was called to order at 3:37 p.m.

**1. CALL TO ORDER**

Members Present: Ken Nordhoff, Chair, Member for Local Government Services  
Steve Rogers, Vice-Chair, Member for Regional Government Services  
Dan Schwarz, MSA Board Member

Other Attendees: Michael Garvey, Executive Committee Member  
Joni Pattillo, Board Member  
Herb Pike, Board Member  
Richard Averett, Executive Director  
Jennifer Bower, Director of HR  
Glenn Lazof, Deputy Chief Finance Officer  
Heather Quinn, Sr. Admin. Analyst / Project Mgr.

**2. CHANGES TO THE ORDER OF AGENDA**

Staff requested that the Board address items 6A and 6B at the outset of the meeting.

**3. APPROVAL OF CONSENT AGENDA**

A. Approval of **May 16, 2013** Minutes

**Action:** Moved and seconded (Nordhoff, Schwarz) and carried unanimously to approve consent agenda.

**4. TREASURER'S REPORT**

A. FY2014 Premium Costs and Retention Structure

**Information:** Report accepted as submitted.

B. Notice of WC Carrier Downgrade

**Information:** Report accepted as submitted.

**5. OLD BUSINESS - None**

**6. NEW BUSINESS**

A. Amend MSA By-Laws for Number of Member Representatives and Schedule Officer Elections

**Action:** Moved and seconded (Rogers, Nordhoff) and carried unanimously to amend MSA By-Laws for Number of Member Representatives and schedule officer elections.

B. Election of MSA Officers

**Action:** Nomination of Steve Rogers as Chair. Moved and seconded (Nordhoff, Schwarz) and carried unanimously to elect Rogers as Chair. Nomination of Ken Nordhoff as Vice-Chair. Moved and seconded (Schwarz, Rogers) to elect Nordhoff as Vice-Chair.

**7. PUBLIC COMMENT - None**

**8. ADJOURNMENT** – The meeting adjourned at 3:43 p.m. The next meeting date and location has yet to be determined.