

**MUNICIPAL SERVICES AUTHORITY  
BOARD OF DIRECTORS MINUTES  
AUGUST 27, 2015**

The Municipal Services Authority held a regular meeting of the Board of Directors on August 27, 2015 at the Leshner Center for the Arts Encore Room. The meeting was called to order at 1:47 p.m.

**1. CALL TO ORDER**

Members Present: Ken Nordhoff, Chair (LGS)  
Dan Schwarz, Vice-Chair (RGS)  
Members Absent: Steve Rogers, Member (RGS)  
Other Attendees: Board Member Julie Carter  
Richard Averett, Executive Director  
Jennifer Bower, Director of Administrative Services  
Briana Overgaard, Keenan and Associates

A. Election of Officers

**Action:** Nomination of Ken Nordhoff as Chair and Dan Schwarz as Vice-Chair. Moved and seconded (Schwarz/Nordhoff) to elect Nordhoff as Chair and Schwarz as Vice-Chair.

**AYES:** Schwarz, Nordhoff

**NOES:** None

**ABSTAIN:** None

**2. CHANGES TO THE ORDER OF AGENDA – None**

**3. PUBLIC COMMENT – None**

**4. APPROVAL OF CONSENT AGENDA**

A. Approval of **April 16, 2015** Minutes

**Action:** Moved and seconded (Schwarz/Nordhoff) to approve consent agenda.

**AYES:** Schwarz, Nordhoff

**NOES:** None

**ABSTAIN:** None

**5. TREASURER'S REPORT**

A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through June 2015.

Executive Director Averett presented the report and noted the expected operating gain and additional members' contributions. This is an information item and no action was taken.

B. Actuarial Study of the Self-Insurance Program.

Executive Director Averett presented the report, noting that the study was performed at the recommendation of the Authority's independent auditor. The results are that current reserves are more than actuarially projected for claims since FY2012. This is an information item and no action was taken.

C. Review of MSA Insurance Reserves.

Executive Director Averett provided an update of efforts to build prudent reserves. This is an information item and no action was taken.

**6. OLD BUSINESS**

A. Dental Pool Update.

Briana Overgaard with Keenan & Associates provided an overview of the program to date, noting that Mendocino County's implementation was delayed to January 1, 2016, still enabling the pool to self-insure January 2017. Ms. Overgaard also said that current dental rates were guaranteed

through 2017. Keenan is in discussions with additional prospective using agencies. This is an information item and no action was taken.

**B. PACE Medical Benefit JPA Update.**

Briana Overgaard with Keenan & Associates provided an overview of the program to date, noting that PACE is now a member of MCSIG, an insurance authority. This gives the members additional purchasing power and allows participation in the Anthem pool coverage, in addition to still having Kaiser Health Plan available to member agencies.

**7. NEW BUSINESS – None**

**8. ADJOURNMENT –** The meeting adjourned at 2:22 p.m. The next regular meeting is scheduled for November 19, 2015 at 1:00 p.m. in Yountville.