

**MUNICIPAL SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
FEBRUARY 18, 2016**

Approved Action Minutes

The Municipal Services Authority held a regular meeting of the Board of Directors on February 18, 2016 at the Dublin Civic Center Regional Meeting Room. The meeting was called to order at 3:49 p.m.

1. CALL TO ORDER

Members Present: Ken Nordhoff, Chair

Dan Schwarz, Vice-Chair

Steve Rogers, Member

Other Attendees: Richard Averett, Executive Director

Jennifer Bower, Director of Administrative Services

Julie Carter, RGS Executive Committee Member

Tara Sanders, Deputy Clerk of the Board

2. PUBLIC COMMENT – None.

3. APPROVAL OF CONSENT AGENDA

A. Approval of **November 19, 2015** Minutes

Action: Moved and seconded (Rogers/Schwarz) to approve consent agenda items.

AYES: Nordhoff, Schwarz, Rogers

NOES: None

ABSTAIN: None

4. TREASURER’S REPORT

A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through December 2015

This is an information item and no action was taken. Executive Director Averett reviewed the financial performance of the agency and summarized the results for all three agencies, noting net gain for six months has been just under \$400,000 and, fund balances or net equity for RGS approximately \$1,000,000; LGS \$500,000; and MSA at \$1,800,000. The overall fund balance is \$3,300,000. MSA is in good shape, is preparing for exposures, and has had no major new claims since forming.

5. OLD BUSINESS – None.

6. NEW BUSINESS

A. Considered Amendment to the Restated Joint Powers Agreement to provide that the JPA will indemnify Member Agencies and to add Associate Membership status

Executive Director Averett requested time to review with JPA counsel to determine if achievement of the objectives of these actions can be better serviced by taking these actions, given that LGS and RGS are the only member agencies. After discussion with counsel and Executive Director, this item was continued to the next meeting for further review.

Action: Moved and seconded (Rogers/Schwarz) to continue.

AYES: Nordhoff, Schwarz, Rogers

NOES: None

ABSTAIN: None

B. Authorized the Appointment of a Board Secretary

Action: Moved and seconded (Rogers/Schwarz) to appoint Tiffany Buraglio as Board Secretary.

AYES: Nordhoff, Schwarz, Rogers

NOES: None

ABSTAIN: None

7. **ADJOURNMENT** – The meeting adjourned at 3:45 p.m. The next regular meeting is scheduled for May 19, 2016 at 1:00 p.m. in Larkspur.