

**MUNICIPAL SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
MAY 26, 2017**

Approved Action Minutes

The Municipal Services Authority held a telephonic regular meeting of the Board of Directors on May 26, 2017. The meeting was called to order at 9:07 a.m.

1. CALL TO ORDER

Members Present: Steve Rogers, Chair

Dan Schwarz, Vice-Chair

Fran Robustelli, Member

Other Attendees: Richard Averett, Executive Director

Jennifer Bower, Director of Administrative Services

Sophia Selivanoff, Director of HR Services

Tiffany Buraglio, Executive Assistant

Julie Carter, Dublin HR Director

Mike Garvey, former City Manager

Steve Gedestad, Peter McNamara - Keenan & Associates

2. PUBLIC COMMENT – None

3. APPROVAL OF CONSENT AGENDA

A. Approval of **March 30, 2017** Minutes

Action: Moved and seconded (Schwarz/Robustelli) to approve consent agenda items.

AYES: Rogers, Schwarz, Robustelli

NOES: None

ABSTAIN: None

4. TREASURER'S REPORT

A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through April 2017

This is an information item and no action was taken. Executive Director Averett reviewed the financial performance of the agency, noting an increase of \$146,000 in net income and net equity for the JPA of just under \$2.3 million. The \$2.3 mil in reserve does not include over \$900,000 set aside for booked losses which have been expensed but not yet paid.

9:14 a.m. Mike Garvey joined the meeting.

B. Approval of FY18 Budget

Executive Director Averett noted a difference for the upcoming FY budget is a lowered contribution of \$61,000 by LGS and RGS. The expected addition to reserves is budgeted at \$100,000. Actuarially determined or actual claims expenses will impact the budgeted reserve level.

Action: Moved and seconded (Robustelli/Schwarz) to approve the FY2018 budget as presented.

AYES: Rogers, Schwarz, Robustelli

NOES: None

ABSTAIN: None

5. OLD BUSINESS

A. Dental Pool Update

This is an information item and no action was taken. Steve Gedestad and Peter McNamara from Keenan & Associates noted that over the last several years, the pool has been working with Delta Dental for the right to self-fund and that approval has now been obtained. This opens the door

to proceed with self-funding the pool and acquiring new members. The plan is to roll out the plan on 1/1/18 during the normal renewal time. Chair Rogers inquired into the marketing of the plan. Steve Gedestad said we could now market to current Delta members. Prior to gaining approval to self-fund it was not financially feasible for current Delta members to switch to MSA. Executive Director Averett expressed a desire to establish an advisory structure for the Dental Pool to assist new agencies in having input into direction of the pool. Executive Director Averett will work with Keenan representatives to return to the Board with a roll-out plan which included marketing and a governance plan. It was noted that currently the plan covers about 2,800 lives.

6. NEW BUSINESS - None

7. EXECUTIVE DIRECTOR AND MEMBER REPORTS:

A. Executive Director: MIC update - The insurance JPA has 7 members and has helped MSA achieve stabilized premium rates. MIC is having a strategic planning session next month, which Jennifer Bower and Averett will attend. The Admin Services Director will take on a larger role as the Executive Director focuses on other issues. PACE update - Jennifer Bower provided an update on the medical plan JPA. PACE currently has 25 members and covers about 4,500 lives. Last year they experienced a rate increase of 1.5%. This year the rate will be higher, but still good, particularly in comparison to other Sacramento-based options. PACE joined MCSIG which has allowed the group to pick up Anthem Blue Cross plans which has helped growth. Executive Director Averett deferred the discussion of other items listed for discussion with the Chair.

B. Members: None

8. ADJOURNMENT – The meeting adjourned at 9:28 a.m. The next regular meeting is scheduled for August 17, 2017 at 1:00 p.m. in Walnut Creek.