

**MUNICIPAL SERVICES AUTHORITY
BOARD OF DIRECTORS MINUTES
MAY 17, 2018**

The Municipal Services Authority held a regular meeting of the Board of Directors on May 17, 2018 via teleconference. The meeting was called to order at 1:04 p.m.

1. CALL TO ORDER / ROLL CALL

Members Present: Steve Rogers, Chair
Dan Schwarz, Vice-Chair
Fran Robustelli, Member

Other Attendees: Richard Averett, Executive Director
Sophia Selivanoff, Director of HR Services
Tiffany Buraglio, Executive Assistant
Sky Woodruff, JPA General Counsel
Scott Kivel, JPA Special Counsel
Julie Carter, RGS Board Alternate Member

2. PUBLIC COMMENT - None

3. APPROVAL OF CONSENT AGENDA

A. Approval of **March 12, 2018** Minutes

Action: Moved and seconded (Dan Schwarz/Fran Robustelli) to approve consent agenda

AYES: Rogers, Schwarz, Robustelli

NOES: None

ABSTAIN: None

4. TREASURER'S REPORT

A. Review of Preliminary Fiscal-Year-To-Date Financial Reports through March 2018

This was an informational item only and no action was taken. Executive Director Averett noted net income of \$79,000 and net equity of \$2,171,296. On target to achieve budgeted targets for net income and net equity for FYE.

1:08 p.m. Tiffany Buraglio left the meeting

5. OLD BUSINESS - None

6. NEW BUSINESS

A. Approval of Work Plan for Distribution of Assets.

Executive Director Averett noted that net FYE equity is proposed to be distributed 50/50 to member agencies, LGS and RGS, approximating the contributions of both agencies.

Action: Moved and seconded (Schwarz/Robustelli) to approve work plan for distribution of assets.

AYES: Rogers, Schwarz, Robustelli

NOES: None

ABSTAIN: None

7. EXECUTIVE DIRECTOR AND COMMITTEE MEMBERS

A. Executive Director: future meetings of this Board are dependent on Member actions and business needs.

B. Members: none

8. ADJOURN – The meeting adjourned at 1:09 p.m. The next regular meeting is scheduled for August 16, 2018 at 1:00 p.m. in Dublin.